

**SAP - SIMPLE ANDROID PROJECT version 1.0**

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*Version 1.0*

# Disclaimer

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# Contents

[DISCLAIMER 1](#_Toc45093405)

[CONTENTS 2](#_Toc45093406)

[LIST OF FIGURES 1](#_Toc45093407)

[AUTHENTICATION 2](#_Toc45093408)

[WELCOME TO SAP 2](#_Toc45093409)

[SIGN UP AN ACCOUNT 5](#_Toc45093410)

[LOG INTO AN ACCOUNT 11](#_Toc45093411)

[FORGOT PASSWORD 12](#_Toc45093412)

[CREATING 14](#_Toc45093413)

[CREATE A NEW PROJECT 14](#_Toc45093414)

[CREATE A NEW SPRINT 17](#_Toc45093415)

[CREATE A NEW TASK 20](#_Toc45093416)

[EDITING 22](#_Toc45093417)

[EDIT PROJECT 22](#_Toc45093418)

[EDIT PROJECT INFORMATION 22](#_Toc45093419)

[INVITE NEW MEMBER 22](#_Toc45093420)

[REMOVE MEMBER 22](#_Toc45093421)

[REMOVE PROJECT 22](#_Toc45093422)

[EDIT SPRINT 22](#_Toc45093423)

[EDIT SPRINT INFORMATION 22](#_Toc45093424)

[CHANGE DURATION 22](#_Toc45093425)

[COMPLETE SPRINT 22](#_Toc45093426)

[START SPRINT 22](#_Toc45093427)

[REMOVE SPRINT 22](#_Toc45093428)

[EDIT TASK 22](#_Toc45093429)

[FILTER TASK BY MEMBER 22](#_Toc45093430)

[EDIT TASK INFORMATION 22](#_Toc45093431)

[REMOVE TASK 22](#_Toc45093432)

[MOVE TO BACKLOG 22](#_Toc45093433)

[SWITCH: TO DO-IN PROGRESS – DONE 22](#_Toc45093434)

[ACCOUNT 23](#_Toc45093435)

[RESET PASSWORD 23](#_Toc45093436)

[LOG OUT 23](#_Toc45093437)

# LIST OF FIGURES

[Figure 1 Welcome activity 2](#_Toc45093498)

[Figure 2 Sign up an account 5](#_Toc45093499)

[Figure 3 Filled signup form 8](#_Toc45093500)

[Figure 4 Verification code 8](#_Toc45093501)

[Figure 5 Enter verification code and confirm 10](#_Toc45093502)

[Figure 6 Login activity 11](#_Toc45093503)

[Figure 7 Enter username to receive code 12](#_Toc45093504)

[Figure 8 Reset password verification code 13](#_Toc45093505)

[Figure 9 Reset password activity 14](#_Toc45093506)

[Figure 10 Create new project 15](#_Toc45093507)

[Figure 11 Open floating action button menu 17](#_Toc45093508)

[Figure 12 Sprint list activity 18](#_Toc45093509)

[Figure 13 Create sprint 19](#_Toc45093510)

[Figure 14 Backlog 20](#_Toc45093511)

[Figure 15 Create task 21](#_Toc45093512)

# AUTHENTICATION

## WELCOME TO SAP

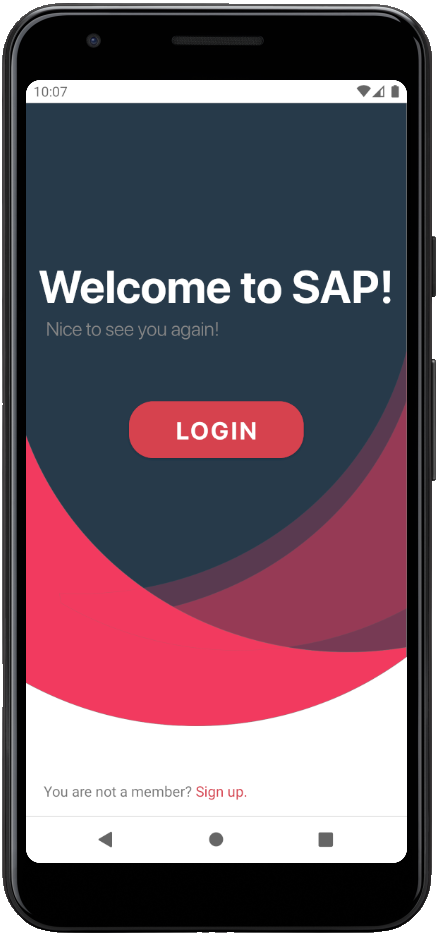


Figure Welcome activity

When you first open the application, the Welcome activity will appear. You have 2 options:

1. Login: If you already had an account.
2. Signup: If you have not had any account.

## SIGN UP AN ACCOUNT

On the Welcome activity, choose “Sign Up”.

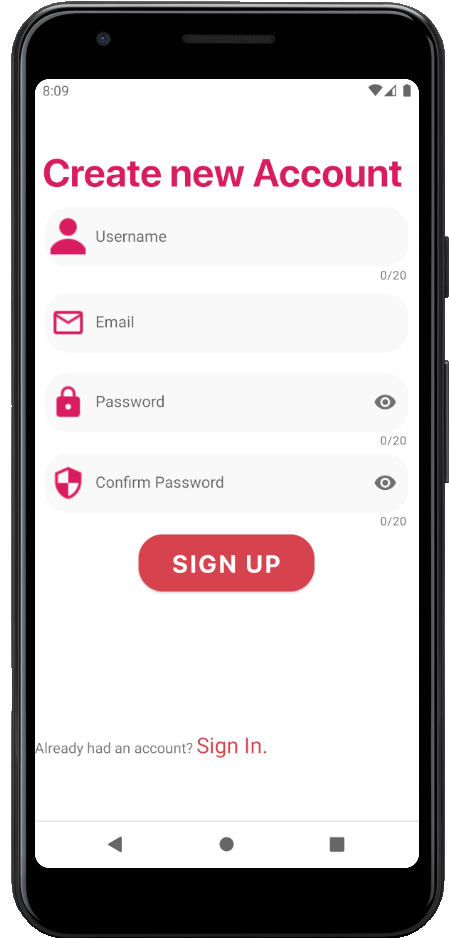


Figure Sign up an account

1. You must fill out all required fields, in which:

* Username: the name you want to display.
* Email: your email, we will send verification code via this email.
* Password: must include lower case, upper case, number & special characters.

Below is an example.

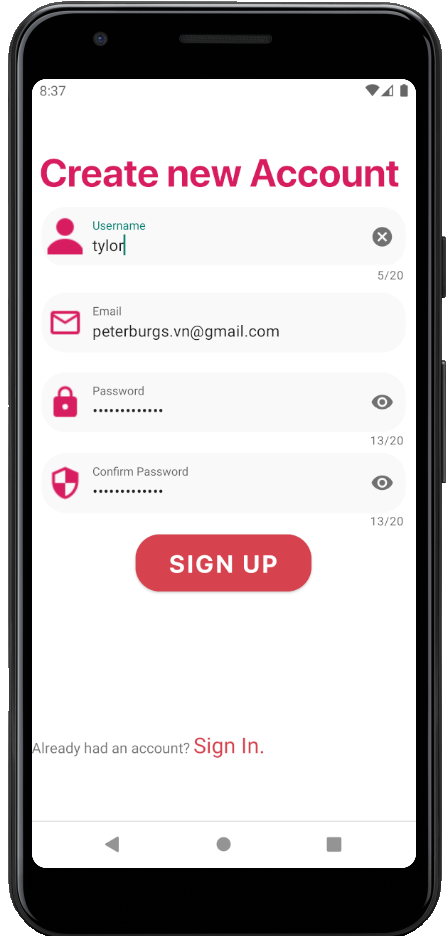


Figure Filled signup form

2. Tap “Sign Up” button to proceed.

3. Open your mailbox, the verification code will be sent immediately.

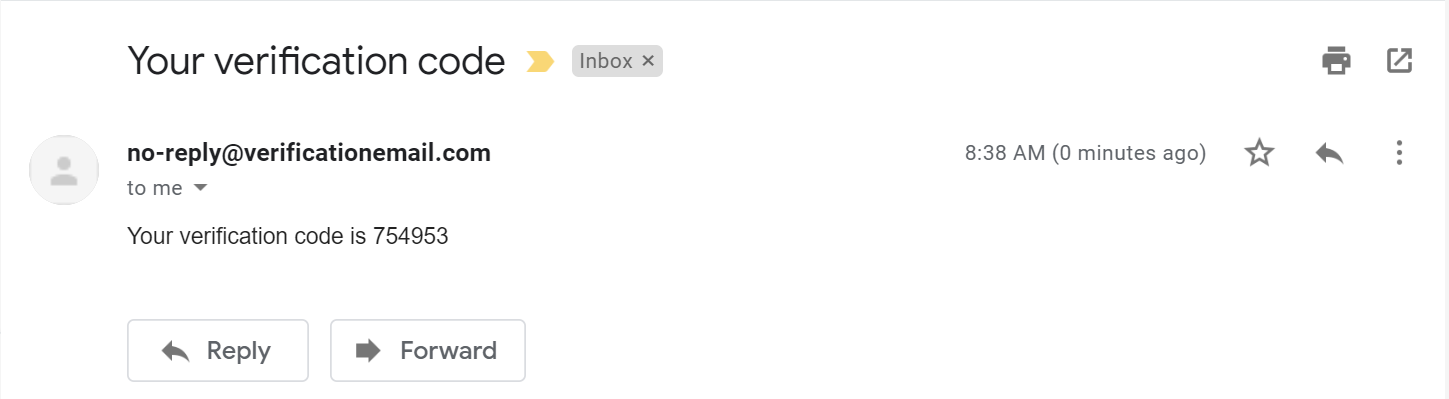


Figure Verification code

4. Fill the code and tap “Confirm” button.

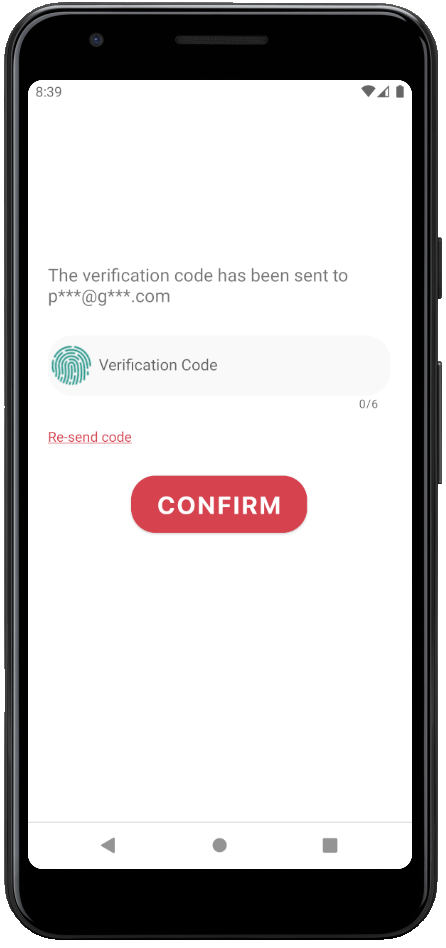


Figure Enter verification code and confirm

5. You will be navigated to the Login activity now.

## LOG INTO AN ACCOUNT

On Login Activity, you must fill out your username and password to continue.

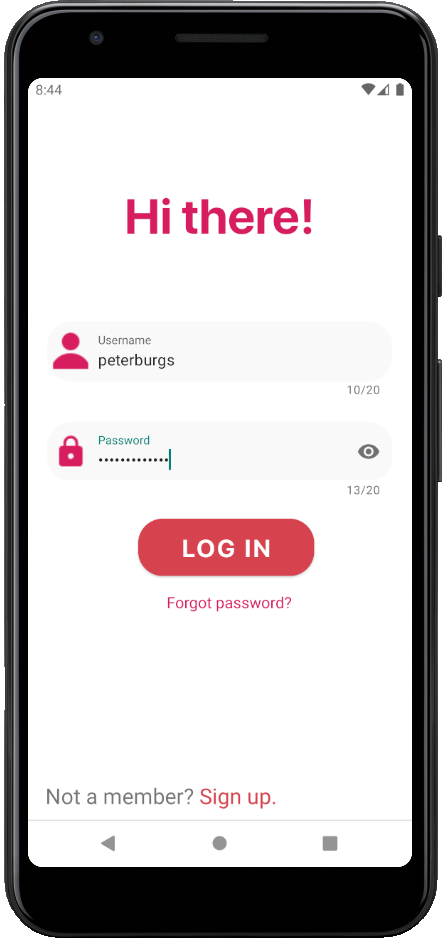


Figure Login activity

\*Note: the account used is sample account.

## FORGOT PASSWORD

1. On Login activity, choose “Forgot password”.

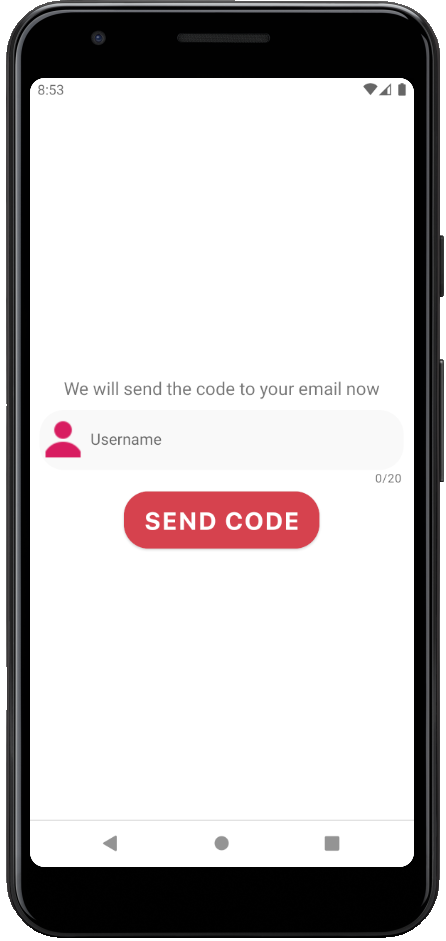
2. On new activity, enter your username and tap “Send code. 

Figure Enter username to receive code

3. Open your mailbox, a verification code will be sent immediately.

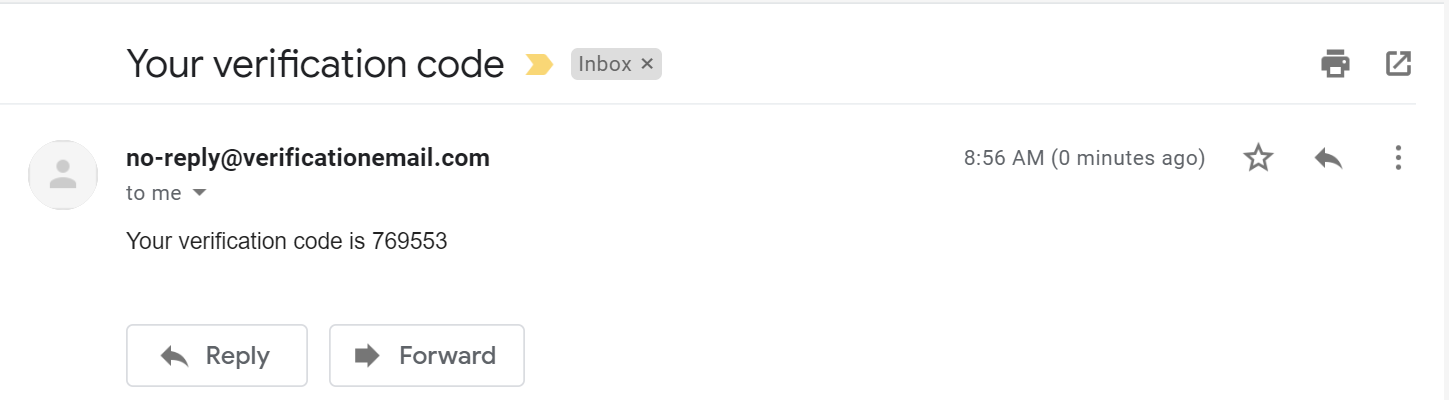


Figure Reset password verification code

4. Fill out required fields, enter verification code, and tap “Confirm.”

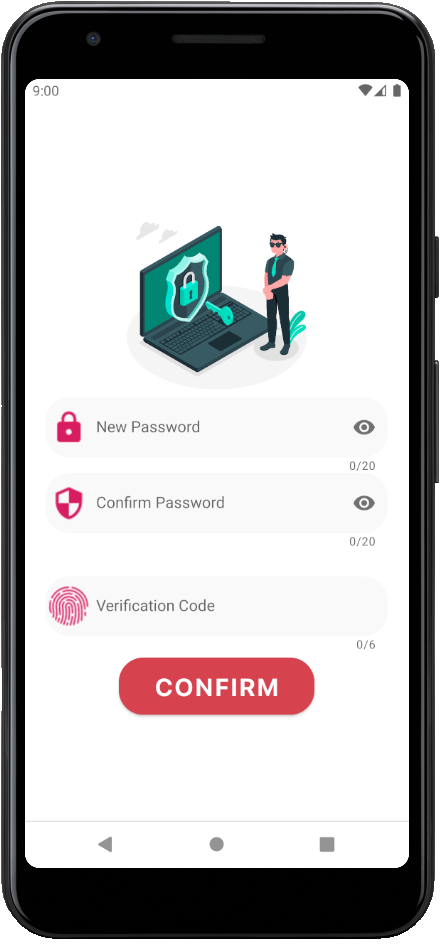


Figure Reset password activity

# CREATING

## CREATE A NEW PROJECT

Once you log in successfully, you will be navigated to the Project list activity which contains all your projects.

1. On Project list activity, tap the icon “+” on toolbar (top of the app).

2. on Create project activity, fill out project name and key, then tap “Create project” button.

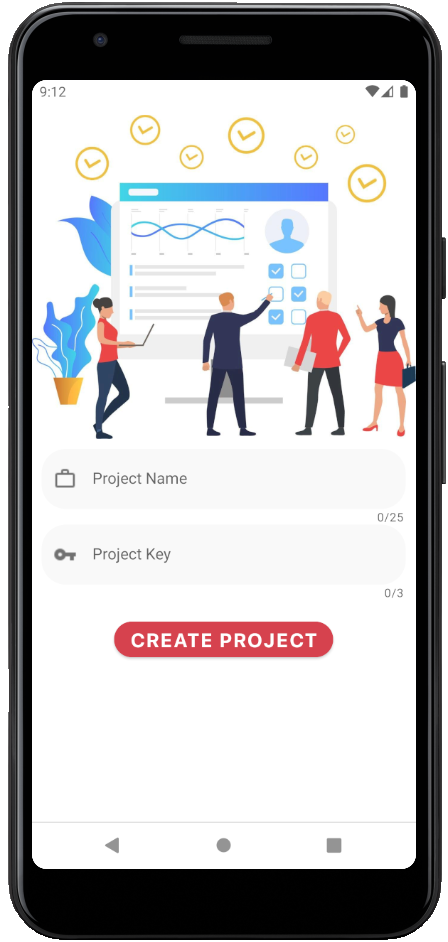


Figure Create new project

3. You will be navigated to the Project list activity. The new project will appear here.

## CREATE A NEW SPRINT

On Project list activity, choose a project.

1. On the project board, tap the floating action button (FAB) on the right-bottom corner.

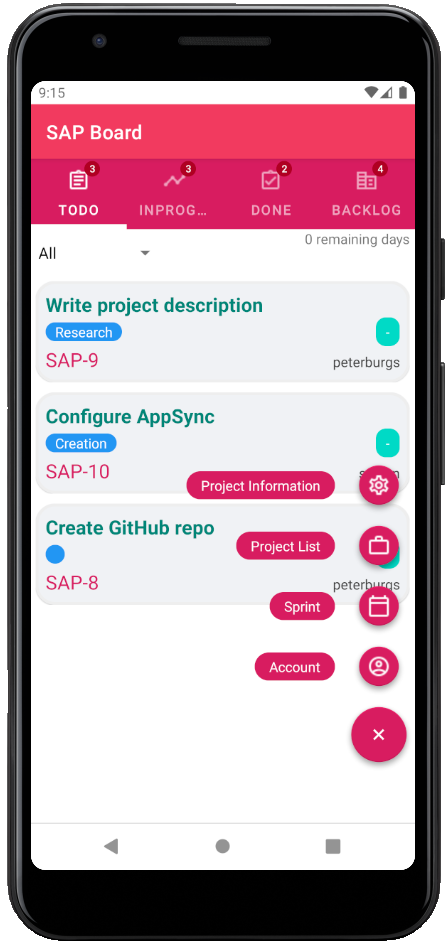


Figure Open floating action button menu

2. Choose “Sprint.”

3. On Sprint list activity, tap the icon “+” on the toolbar (top of the app).

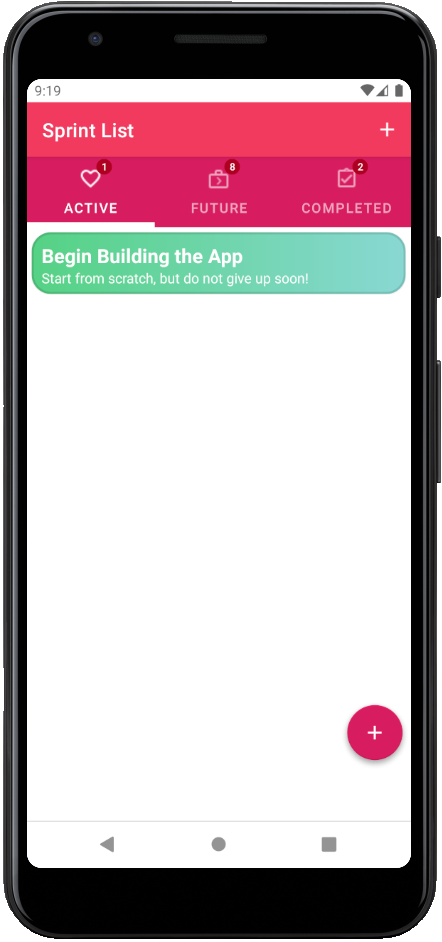


Figure Sprint list activity

4. On Create sprint activity, enter the sprint name (required) and goal (optional).

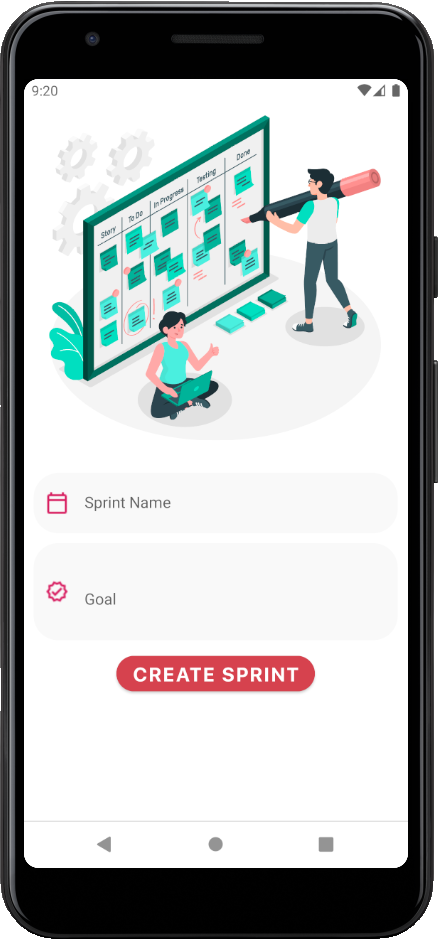


Figure Create sprint

5. Tap “Create sprint” button.

## CREATE A NEW TASK

On Project board activity, choose Backlog.

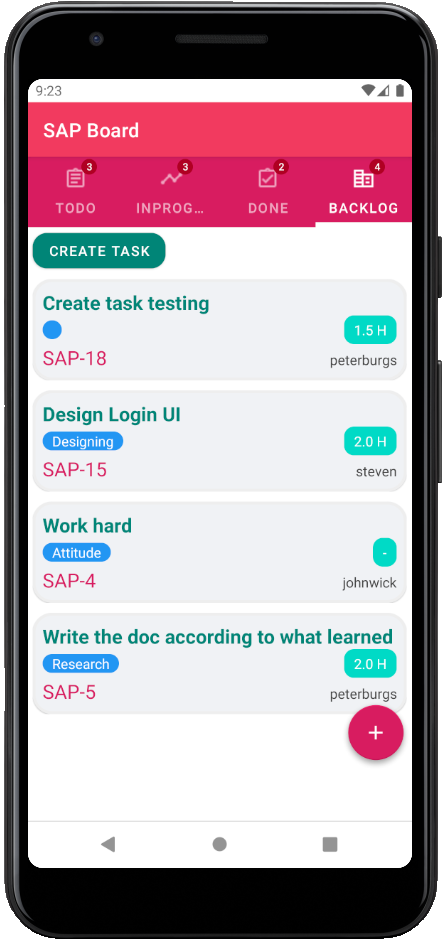


Figure Backlog

1. Tap “Create task” button.

2. Fill out summary, description and estimated time.

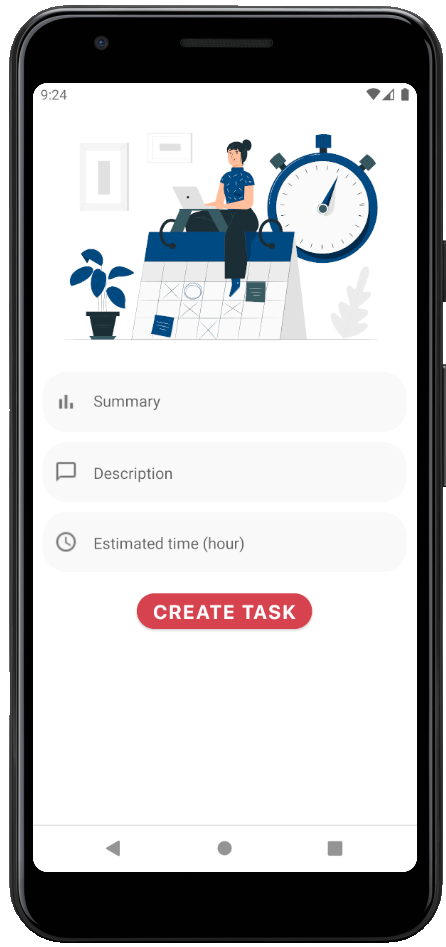


Figure Create task

3. Tap “Create task” button.

4. The new task will be added to Backlog immediately.

# EDITING

## EDIT PROJECT

### EDIT PROJECT INFORMATION

### INVITE NEW MEMBER

### REMOVE MEMBER

### REMOVE PROJECT

## EDIT SPRINT

### EDIT SPRINT INFORMATION

### CHANGE DURATION

### COMPLETE SPRINT

### START SPRINT

### REMOVE SPRINT

## EDIT TASK

### FILTER TASK BY MEMBER

### EDIT TASK INFORMATION

### REMOVE TASK

### MOVE TO BACKLOG

### SWITCH: TO DO-IN PROGRESS – DONE

# Account

## reset password

## Log out